



SWCTS is committed to achieving equality of access to its services and employment. A female for this role is a determining occupational requirement and is exempt from discrimination under the Equality Act 2010, Part 1, Schedule 9

## **SWCTS GROUP WORK VOLUNTEER (*unpaid staff*) ROLE DESCRIPTION**

Job Title:	Group Work Volunteer
Responsible to:	Head of Clinical Services and Therapeutic Group Worker
Hours:	Minimum of one group session per week plus administration time, group planning, and monthly in-house supervision
Holidays:	Six weeks per annum, pro-rata

SWCTS is a service run by women for women. It has charitable status and works to a management committee structure. SWCTS offers a service for women over 16 who have experienced some kind of crisis or trauma. This includes neglect, harassment, and abuse (domestic/sexual/emotional). In addition we offer training and support to other organisations.

### **Duties will be:**

1. To support the SWCTS Therapeutic Group Worker in the delivery of group work to SWCTS clients who have experienced some form of trauma or abuse. This work may be based at SWCTS premises, or in the community.
2. To be responsible for your own work and to keep and maintain records as appropriate with SWCTS requirements and Data Protection Legislation.
3. To attend any necessary meetings/training negotiated with the Head of Clinical Services.
4. To attend supervision, meetings and training sessions as required.
5. To work within all SWCTS policies and procedures including SWCTS code of ethics and safeguarding policies.
6. To undertake any other duties appropriate to the purpose of the role as may be determined between the volunteer and the Head of Clinical Services.